

Minutes of Southbourne Neighbourhood Plan Transport Theme Group 3rd April 2013

Attendees: Sylvia Jezeph, Geoff Talbot, Jack Moss, Alice Smith

1. The minutes of 21st March were reviewed, amended and agreed.
2. Sylvia Jezeph was welcomed to the group.
3. Geoff reported back on the policy documents he has reviewed and the data that he has been gathering. Geoff Talbot has asked Bruce Finch to ask xxxxxxxx what has been examined already, as part of the CDC planning process, i.e. whether the train timetables are under review, and what else have railtrack already been asked, and what conversations CDC have already had with bus operators.
4. Buses: Geoff has compiled data re the bus routes and timetables; this will be collated and published on the neighbourhood planning section of the Southbourne Parish Council website when it is in place. Geoff is chasing the reason that the funding was withdrawn by WSCC for the number 11 bus route. It was noted that there is a bus from Westbourne that comes into Southbourne and stops at the bus company's offices at Clovelly Road (industrial estate). There is a bus that goes from Petersfield to Chichester but this does not come into Southbourne, it goes via West Ashling, West Marden, but does not come south of the A27. Geoff is compiling the data to result in a document that will show when and where the routes are.
5. Train: the settlement capacity profile shows that there is a train service every 20 minutes through Southbourne (this includes trains in both directions). It was noted that Southbourne has the same number of trains per hour as Chichester train station.
6. Road: Southbourne has applied for 20mph scheme (side roads to be 20mph) this is now with WSCC who need to take the next steps. It was noted that there is zero budget allocated to Southbourne's 20mph scheme, so with no budget this may not move forward. The timetable is given as 2012/13: budget to be allocated, 2013/14: scheme to be prepared, 2014/15: scheme to be allocated. We would like to know the approximate cost of implementing such a scheme, in case the lack of budget is holding this back, a developer contribution might make the scheme possible and/or bring it forward. It was noted that there are 2 highways teams that we may need to deal with in the course of preparing the neighbourhood plan, **the Rural XXXXXXXXXX and the Highway Strategy XXXXXXXX. (add email contacts)**. Geoff has the A27 road study which he has yet to analyse. It was noted that a new junction from the A27 into the north of Southbourne is unlikely to be feasible for this scale if development.
7. Footpaths: it was noted that footpaths/bridle paths are being covered by the Environment group, so this group will liaise with that group to ensure that there is no duplication of effort and that this area is not omitted.
8. Broadband: Bruce Finch is to ask CDC what discussions they have already had with internet providers. It was noted that Southbourne's broadband capability is currently quite poor. Houses have access to broadband but it is very slow. New dwellings will need to be ready to receive fibre optic broadband as and when it is available in the parish.
9. School Transport Plans: the group will analyse the Bourne Community College plan. Alice will chase up the Transport Plans for both the Infant and Junior Schools. It was noted that the lollipop lady that had been employed for crossing children from the Primary schools across Stein Road had retired in July 2012 and as yet, no replacement has been found. All the plans will detail the measures that the schools have set in place to reduce traffic, congestion etc., and what issues they have identified.

10. Scope of Southbourne's Neighbourhood Plan: the area that this plan covers was discussed; we have 3 maps at present, Southbourne, Hermitage and Nutbourne. Sylvia to identify an Ordnance Survey map so we can see the entire Parish, thus ensuring no smaller parts are omitted in error, and we can start to plot the transport data on this OS map.
11. Skills & Expertise: Sylvia Jezeph has experience in planning, and regarding sustainability planning and data gathering. Geoff Talbot has experience reviewing and writing policy documents, and dealing with large developments. Jack Moss has organisational skills. Alice Smith has accounting skills.
12. Timetable: although we discussed how the Southbourne Neighbourhood Plan timeframe ties into the CDC plan timetable, it is not yet clear what the deadlines for the Southbourne N Plan will be, this will hopefully become clearer following the Steering Group meeting on April 8th 2013.
13. Questionnaire: the Steering Group has indicated that a few questions are required from each focus group. The nature of the transport groups questions was discussed, and the nature of data collation, but it was agreed that we would like to know the format required for the answers (multiple choice, open questions, yes/no answers, graded answers and so on), and assuming that this format will be determined at the Steering Group meeting April 8th, this group will then be able to pull the questions together following that decision. The group are considering the questions and what they need to cover. The questions will need to cover Transport, Broadband & Accessibility.
14. Next Meeting: Tues 30th April, 6.30 at the home of one of the group members.