

Minutes of Southbourne Neighbourhood Plan Steering Group 3rd November 2015

Attendees: Alice Smith, Bill Ferguson, Graham Hicks, Jack Moss, Jim Jennings, Jonathan Brown, John Southgate, Mark Everson, Mike Downer, Morley Lane, Peter Hicks, Robert Hayes, Roy Seabrook, Ruth Heelan.

Apologies: Alyson Russell, Chris Bulbeck, Geoff Talbot, Marjorie Bulbeck, Sarah Richardson, Sue Talbot.

1. Welcome & apologies submitted.
2. Minutes of last meeting: minutes of October Steering Group meeting were approved.
3. Southbourne Referendum:
 - a) **Counting of votes** some Parish Councillors have been asked to volunteer to oversee the count on Nov 5th. CDC will be undertaking the count; it is an observer's role. It is believed that sufficient volunteers are available. **ACTION PARISH COUNCIL**
 - b) **Prior to referendum** Everyone needs to remember – no canvassing, no questioning residents, and no telling people to vote one way or another. Don't ask people what they voted. Just don't talk to anyone! **ACTION ALL**
 - c) **Posters and Banners** these are to be left up until after the referendum. It was noted that within hours of the banner going up, someone took pliers to the banner at the western Parish Boundary (Hermitage) and removed it. The banner on the northern boundary (Westbourne) was also taken down with pliers, but was put back up again.
 - d) **Expenses** have mostly been passed to the Parish Council, some are in the process of being passed over, other than those, no more expenditure is expected.
 - e) **Result of referendum** will be available as soon as the count is finished, Thursday evening (Nov 5th). Robert Hayes will email the result out to all. **ACTION ROBERT HAYES** Something will need to be put together by the Parish Council for distribution to press, to the neighbourhood plan team, to the neighbourhood plan facebook page, Ruth's Southbourne Community page, the Parish council website and for posters to go up in the parish. **ACTION JONATHAN BROWN**
4. Any Other Business:
 - i. **Mention of thanks from Sue & Geoff:** we would like to see the amazing effort that so many people put into the last few weeks properly recorded. In particular, the delivery of the "household" leaflets. Within hours of asking for volunteers we had enough to cover the Parish. Thanks must go to Alyson Russell, Bill Ferguson, Mark Everson, Mike Downer, Jim Jennings, Jonathan Brown, Bryce Withers, Elizabeth Medler, Bruce Finch, Roy and Sirlol Seabrook, Ruth Heelan, and Sarah Richardson. Geoff and I only had to pick up the remaining small pieces in the Priors Leaze area and one or two other places. Almost all the deliveries were completed within 3 days, but when Bruce got called away, Sarah, Oona and Mike turned out straight away and did additional large chunks in the Thornham, Lumley and Hermitage areas. In the meantime Ruth was moving the banners around the Parish, and with help from Oona, got them into the final positions on the Parish boundaries. Thanks should also go to everyone that attended events and handed leaflets to individuals (this included Alice, Robert and Jack in addition to many of those people already mentioned), and delivered and topped-up at local shops and other places (organised by Roy). Thanks to Sarah for delivering and keeping an eye on the paper copies of the Documents spread around the Parish. If I have left anyone out, my apologies, it's due to my poor memory - not lack of appreciation.
 - ii. **After the referendum – new working groups:** after the referendum there will be a need for new community involvement groups, it is envisaged that this will be at least one for environment, and one for overseeing the neighbourhood plan implementation. There may be a need for others, i.e. drainage, heritage for example. The groups would be made up of volunteers, with at least one parish councillor in each group. Decisions made by these groups would be passed to the Parish Council as suggestions to be voted on by the parish council, as the Neighbourhood Plan Steering Group and Focus Groups have done. Perhaps a call for volunteers could be incorporated into the post referendum communication? **ACTION JONATHAN BROWN**
 - iii. **Emsworth Fire Station:** this is of relevance to all Southbourne Parish residents, the online form is accessible <https://www.ors.org.uk/.../in.../survey/index/sid/638645/lang/en> and also [#GetInvolved](https://t.co/l10tAomHiK) and https://www.facebook.com/Hampshire-Risk-review-and-you-1489581798019630/?hc_location=ufi
5. Future SG meetings future dates are all first Tuesday in each month - 1st December 2015 - at the Church Centre at St John's Church, Stein Road, Southbourne PO20 8LB at 7.30pm.