

Minutes of Southbourne Neighbourhood Plan Steering Group 07th April 2015

Attendees: Robert Hayes, John Southgate, Bill Ferguson, Mark Everson, Jim Jennings, Peter Hicks, Jack Moss, Sue Talbot, Geoff Talbot.

Apologies: Alice Smith, Bruce Finch, Graham Hicks, Mike Downer, Oona Hickson, Roy Seabrook.

1. Welcome & apologies submitted.
2. Minutes of last meeting: minutes of March meeting approved subject to some minor changes. Actions arising from the last meeting would be covered under the Agenda items. **ACTION GEOFF TALBOT**
3. CDC Chichester Local Plan status: CDC still awaiting Inspector's report.
4. Neighbourhood Plan Examination Status: It is understood that CDC has received a draft of Examiner's Report for factual comment and is seeking responses to a number of questions it has raised. On the basis of the timing of responses it is unlikely that the SPNP Referendum will be held until late June.
5. Referendum Status: Advice has been given that neither Parish or District Councillors may canvass in favour of the SPNP in their role as Councillors; any comments on the SPNP in respect of the Referendum must be made by individuals. Because of the lack of information it was suggested that it would be useful to look at what other Parishes preparing NPs had undertaken in respect of information etc. **ACTION: ROBERT HAYES.** Sue Talbot suggested that she contact the Planning Aid team at the Royal Town Planning Institute for advice on regulations regarding involvement in publicising the NP prior to a Referendum. **ACTION: SUE TALBOT**
6. Drainage figures used by CDC: Sue Talbot reported on behalf of Roy Seabrook that the report and complaint he has prepared has been submitted to OFWAT; the report and complaint challenges the basis and robustness of the capacity calculations used by Southern Water, and accepted by CDC, for foul water drainage capacity in the area. At this time a response from OFWAT is awaited. **ACTION: ROY SEABROOK**
7. Current planning applications/appeals/consultations:
 - i. Hallam (Alfrey Close/Garsons Road) A public consultation exercise is being undertaken by Hallam regarding the proposed development of land north of Alfrey Close and west of Garsons Road. The site has been identified in the SPNP for the development of 125 dwellings and the proposals by Hallam show 125 and do not include the care home and age-related dwellings previously approved on appeal. The closing date for comments is 20th April. It was not felt appropriate at this time for the PC to formally comment on the consultation although it was appropriate that individuals submitted comments. **ACTION: ALL TO COMMENT AS INDIVIDUALS**
8. Posters and leaflets: It was agreed that the existing posters should be removed in order to provide a break between the Christmas poster and any new posters being circulated. The next poster should inform residents about the Examiner's Report and the action to be taken by CDC and potential timing of the Referendum for residents to vote on the NP and the effect of the Plan to date. Bill Ferguson has drafted an update poster/notice (attached to these minutes for comment) based on a document produced by Jonathan Brown; this will need to take account of any changes proposed by the Examiner. Bill has established the copy dates for a number of publications but these can only be assessed when CDC action is known and the date of the referendum established. A final poster/notice might be considered, being drafted with careful attention to regulations regarding referenda, urging residents to vote on the SPNP in order to provide a definitive answer.
9. Timetable and any deliverables required immediately: Dependent upon the recommendations of the Examiner and the response of CDC to these, Neil Homer will need to prepare a revised version of the plan; subject to the changes required and existing work commitments it is not expected that this should take more than 3 weeks. The PC will need to approve the new NP once it is complete, to publicise it and to consider information explaining what may have changed and why.
10. AOB:
 - i) Planning application information. Sue Talbot reported that the planning applications format and content of the Parish web site had been resolved and that David Linington had undertaken the amendments.
 - ii) Nutbourne West. It was agreed that the PC should agree to a meeting with Steve Jupp (Nutbourne West site) together with a member of CDC Development Planning team to discuss likely proposals for the identified site. **ACTION: ROBERT HAYES TO LIAISE WITH STEVE JUPP/CDC**

- iii) Consideration of the future of the Steering Group. A brief discussion was held as to the future size and role of the Steering Group following a favourable outcome of the Referendum. On adoption of the NP there would be a need for the PC to be more actively involved in the:
 - a) management of land and resources made over to it as a result of S106 agreements and CIL payments arising from development consistent with the NP; consideration should be given to the creation of a Development Trust managed by the PC;
 - b) the formation of project groups to implement the various proposals set out in the NP;
 - c) a smaller Steering Group overseeing progress of implementation by the project groups together with the instigation of any review of the NP.
- iv) Sue Talbot reported on behalf of Roy Seabrook that the drainage ditch had been cleared satisfactorily by Crayfern from the Gosden Green site as far as the boundary with Thornham House (Prinsted Lane). However, Roy had reported that the last southernmost section between Thornham House and the sea wall also required clearing as this was blocked and was obstructing the flow of water into the Harbour. **ACTION: PC TO SEEK ACTION**

11. Future SG meetings future dates are all first Tuesday in each month - 5 May, 2 June, 7 July 2015- at the Church Centre at St John's Church, Stein Road, Southbourne PO20 8LB at 7.30pm.