

Minutes of Southbourne Neighbourhood Plan Community Theme Group 7th May 2013

Attendees: Jackie Grant, Robert Hayes, Ruth Heelan, John Southgate, Roger Bannister, Alice Smith.

Apologies: Clare Stent.

1. The group discussed **allotments**. These are a facility for the Parish that we had not been aware of before. They are behind Manor Way/Stein Road, and are owned by Hyde Martlet (01243 788794) who are looking to develop the allotment land, the garages next to them and the unused land beside them both. The tenants and the nearby residents have been consulted, but we are unaware of any planning permission being applied for as yet. The allotments do not have a water supply or sheds so tenants are having to take water from home to the allotments, and take tools to and from the allotments. Allotments are also covered by the Environment Group (under green spaces) and this item is being covered by Alan Feltham within that group, so any discussions should be cc'd to Alan to avoid any duplication of data. It was agreed that allotments should be added to the list of Community Facilities (Appendix 1).
2. The group discussed the proposed **development timeframe** for housing, and agreed that this impacts the facilities required, i.e. the Chichester Draft Plan proposed 150 houses in Southbourne Village in 2016 and another 150 2017-2021, the extra 50 in Nutbourne/Hermitage/Printsted to be added at dates to be determined. The facilities should be set in place at the same time or before the developments, not after, for example the 3 schools are already oversubscribed, so the capacity for more children should be in place before the new houses are completed. These same logic applies to all extra facilities that are required.
3. The group discussed the **neighbourhood plan timeframe**. There is a meeting on Thursday 9th May to discuss the 6 week delay the Steering Group has requested. John Southgate has created a draft framework for the neighbourhood plan data, which would replace the need for a State of the Parish report. This group reviewed the draft framework and agreed that it would speed the neighbourhood plan process up. John is going to share the framework with the Steering Group & Rowena Tyler (Action in Rural Sussex) to see if all agree that we can adopt it. Attached as Appendix 2 to these minutes.
4. The group were advised that the Parish Council is planning to create a **newsletter** that is to be delivered to residents by way of leafleting, adverts (perhaps Observer & Village Magazine), posters at key locations, and perhaps via the email contact lists that are already in place (churches, Tuppenny Barn, PTA, and so on). This newsletter will provide details of the neighbourhood plan and how residents can get involved, or become informed.
5. **Footpaths** were discussed - we believe that this area is covered by Transport & Environment Groups already. Mark Everson has taken this area for review, within the Environment Group. It was noted that the path that runs around Printsted Harbour is owned by West Sussex County Council, and that maintenance of this path has been delegated to the Harbour Conservancy.
6. **Next meeting** - has not yet been set in place, this will be done after the Steering Group meeting on 13th May 2013.