

## **SOUTHBOURNE PARISH COUNCIL**

**MINUTES** of the Meeting held at St John's Church Centre on 9<sup>th</sup> December 2014.

**Present:** Mr J Brown, Mr C Bulbeck, Mrs M Bulbeck, Mrs S Cecil, Mr M Everson, Mr A Feltham, Mr R Hayes, Mr P Hicks, Mr J Jennings, Dr P MacDougall, Mr R Rolfe. District Cllr G Hicks.

Apologies: Mrs J Grant, Mrs L Leader, County Cllr S James , District Cllr B Finch, PCSO J Lemm.

### **Presentation**

Before the start of the formal Council meeting there was a presentation by Rupert Emerson on the cycle route Chichester to Emsworth.

### **Declarations of Personal or Prejudicial Interests by Members**

1086. None.

### **Minutes**

1087. It was resolved the minutes of the meeting held on 11<sup>th</sup> November 2014 be approved as a correct record and that they be signed by the Chairman.

### **Matters Arising**

1088. Min 1067. District Councillor Comments. Dr MacDougall remarked he had also drawn attention to the Housing Manager admitting missing targets set by the District Council.

1089. Min 1068. Prinsted slipway access. The Sea Scouts had agreed to mark the access and the Clerk had supplied them with the materials.

1090. Min 1069. School design a sign competition. The CDC Officer had asked the Parish Council to donate three £10 gift tokens as prizes instead of two £25 gift tokens.

1091. Min 1078. Recreation ground maintenance. G Burley & Sons Ltd would carry out an initial cut of the grass free of charge and would then undertake the maintenance from January 2015.

### **Open Forum**

1092. No members of the public present.

### **County Councillor Comments**

1093. County Cllr Sandra James was not present.

### **District Councillor Comments**

1094. Cllr Graham Hicks reported the Weald and Downland Museum had been given a £4m grant from the Heritage Lottery Fund towards its £5m improvements scheme. CDC was preparing a response to the Airports Commission regarding additional runway capacity at Gatwick and Heathrow. The Commission invited public comments on its detailed

consideration of each proposal. This included the effect on communities of noise, property loss, construction economies benefits and environmental impact and the cost of each proposal.

A Manhood Peninsula event was held on 6<sup>th</sup> November 'What Makes the Peninsula Special' aimed at businesses involved with tourism and the visitor sector. 43 organisations were represented and included accommodation providers and pubs and restaurants. Marketing the wildlife attractions was mentioned in particular.

42 bike racks had been installed in the City Centre. Locations had been suggested by the public via a competition in the CDC Initiative magazine. Funding for installation was from DEFRA grant money.

A letter from the Department of Transport reinforced the importance of work involved in vetting the professional licenced taxi drivers. This had come about as a result of the child exploitation in Rotherham.

The Planning Enforcement Team was now at full strength with the recruitment of two new members of staff.

The Health and Wellbeing Team was supporting the national 'Dry January Campaign' which encouraged people to take a break from alcohol during the month. Those who signed up would get a free alcohol measure glass.

At the Westgate Centre after many problems the new gas boiler was installed and in operation.

At the Traveller Site in Westhampnett the foundations, foul water and drainage systems were complete and awaiting final connection to the amenity building. This brought to an end a difficult phase which had been successful in retaining the historic west perimeter tudor wall.

A new indoor cycling studio had opened at the Bourne Leisure Centre following a £20k investment. The refurbishment included upgrades to the air conditioning and heating system, new floor, new music system and 16 Technogym spinning bikes.

Free entry to the Novium Museum had been introduced from 17<sup>th</sup> November with 1032 visitors in the first week.

Dr MacDougall commented he was pleased the District Council had introduced free admission to the Novium Museum.

Mr Hayes asked Dr MacDougall to email him with the questions he wished to raise about District Council services and he would then be able to provide answers.

## **Correspondence**

1095. A list of correspondence had been circulated with the agenda, copy appended to the official minutes.

List item 2. School 'Design a Sign' competition. Members asked to have sight of the winning signs again before deciding whether to order aluminium signs made from the winning designs.

List item 6. Parking of vehicles in The Crescent. Mr Hayes agreed to take this up at the next Neighbourhood Panel meeting.

## **Additional Correspondence**

1096. CDAL. Change of date for next meeting. 20<sup>th</sup> January at Lavant Memorial Hall.

1097. Chichester DC. Naming of the new developments off Garsons Road and Manor Way, Flanders Close and Mons Close.

1098. Chichester DC. Council Tax setting 2015/16. Council Tax Reduction Scheme grant for Southbourne £5182.10.

1099. Mrs B Davis. Comments made on the NP consultation. Referred to the Chair of the NP Housing Group.

1100. Department of Transport. Notice of stopping up of the highway at Longlands Court.

1101. Mrs C Wright. Drainage problems near 135 Main Road. Clarification would be sought of the involvement expected from the Parish Council mentioned in correspondence from WSCC to Mrs Wright.

### **Neighbourhood Plan**

1102. Mr Hayes reported the Examiner had been appointed in November and was Mr J Edge. It was not known yet whether a Public Hearing would be required. The implications of the Examination into the Local Plan had the potential to effect emerging Neighbourhood Plans. The referendum for Southbourne was not expected to take place before March 2015. Work was presently being done by the Steering Group to produce a newsletter and notices to keep residents informed.

### **Report of Recruitment Panel**

1103. Mr Everson reported three candidates had been shortlisted but one had subsequently withdrawn. Two people had been interviewed. Mr Robin Davison had verbally been offered the post and had verbally accepted the position.

### **Fence erected on Parish Council Land – Bourne View Close**

1104. A letter had been sent to the occupier of 11 Park Road asking for the fence erected on Council land at the rear of 11 Park Road to be removed by 30<sup>th</sup> November 2014 otherwise the Council would instigate legal proceedings to secure removal of the fence. The fence had not been removed. The Council resolved to appoint NALC Solicitors to take action necessary to secure the removal of the fence.

### **Hedge Cutting at the Recreation Ground**

1105. Quotations had been obtained from The Green Men and Lloyds Tree Surgery for cutting the hedge at the recreation ground, along the boundary with Bourne View Close. The Council resolved to accept the quotation from Lloyds Tree Surgery in the sum of £350 plus VAT.

Mrs Cecil and Dr MacDougall declared an interest in this item and withdrew from the meeting.

### **Annual Parish Meeting 2015**

1106. The Annual Parish Meeting 2015 would take place on Tuesday 17<sup>th</sup> March 2015. It was decided to have an agenda item for the next Council meeting to consider a choice of speaker and format for the Annual Parish Meeting.

**Police Report**

1107. A report from PCSO Jason Lemm had been circulated to members. The report was noted.

**Finance – Payments for Approval**

1108. A list of payments for approval was presented to the meeting, copy appended to the official minutes.  
It was resolved the payments be approved.

**Matters Raised**

1109. Mr Rolfe informed the meeting the Operation Watershed Lumley project was underway and programmed to last for two weeks. The invoice from Landbuild could be expected and the grant money from WSCC was being held by the Parish Council. An agenda item for the next Council meeting was requested.

1110. Dr MacDougall drew attention to an article he had seen concerning the opportunity to nominate a ‘Village Champion’ and suggested this was something the Council could discuss and perhaps it could be a topic for the Annual Parish Meeting.

1111. Mr P Hicks had examined the file regarding the DMMO application for the footpath at Marina Farm, Thorney Road. He recommended Mr Colbourne, who had provided the evidence, should be invited to make the application. Mr Colbourne appeared to be the best person to put the case forward and attend a public inquiry, if it was necessary. The Council agreed to ask Mr Colbourne if he would be willing to make the DMMO application.

1112. This meeting was the last Council meeting to be attended by Lawrence Tirebuck the retiring Clerk RFO. Mr Everson, on behalf of the Council, thanked Mr Tirebuck for his long and loyal service to the Council.

CHAIRMAN.....

DATE.....