

SOUTHBOURNE PARISH COUNCIL

MINUTES of the Meeting held at St John's Church Centre on 9th September 2014.

Present: Mr J Brown, Mr C Bulbeck, Mr M Everson, Mr A Feltham, Mrs J Grant, Mr R Hayes, Mr P Hicks, Mr J Jennings, Mrs L Leader.
County Cllr S James, District Cllr B Finch, District Cllr G Hicks.

Apologies: Mrs M Bulbeck, Mrs S Cecil, Dr P MacDougall, Mr R Rolfe, PCSO J Lemm.

Declarations of Personal or Prejudicial Interests by Members

1005. None.

Minutes

1006. It was resolved the minutes of the meeting held on 8th July 2014 be approved as a correct record and that they be signed by the Chairman.

Matters Arising

1007. Min 991. Football. There had been no response from the two people invited to inspect the football pitch to give an opinion whether it was fit for playing football.

Open Forum

1008. The meeting was temporarily closed for public comments. Upon re-opening the meeting the Council noted the following items raised.

Ruth Heelan commented on the successful planning appeal against refusal of planning permission 61 Stein Road and it was noted there had only been ten letters of objection to the application. Mrs Heelan recommended the Council should consider improved community engagement.

Mrs Heelan made know the parish Facebook entry on the website was not part of her website and the Parish Council was advised to vet the content.

Mrs Heelan drew attention to a Southbourne Pictorial History Calender for next year on sale at the Travellers Joy at £5 each.

Mr Hayes was disappointed the Parish Council had not been consulted by the Lions Club regarding their intention to hold a car boot sale in conjunction with their Fete. He suggested permission for a car boot sale on the recreation ground should not be given in future and this was agreed by the Council. Mr Finch commented the car boot sale had detracted from the Fete and there had been few other attractions.

County Councillor Comments

1009. Cllr Sandra James handed over a Definitive Map Modification Order application for the Parish Council to apply directly to WSCC, including financial obligation, regarding footpath 3675 Thorney Road.

An update was given on the Lumley Operation Watershed Project. The Parish Council was asked to reconsider its decision on the grille. Work would be starting in October.

Gill Stewart had been appointed new CEO at WSCC and would focus on cutting costs and contracting out services, with resultant risk assessment important.

Regarding Southbourne Junior and Infant School parking problems, a meeting with PCSO Jason Lemm and Dan Sanders (WSSC) had been held in August. There was a need to have a more effective meeting with all relevant bodies present of those that could effect a decision.

There was no update on the WSSC street light replacement at Nutbourne, which would continue to be progressed, but may return to the Parish Council for action.

The Council was reminded various grant monies were available from WSSC.

The next full Council meeting of WSSC would be on 17th October.

District Councillor Comments

1010. Cllr G Hicks reported an Election Task and Finishing Group had been meeting over the last few months and a recruitment leaflet had been finalised with the aim of encouraging new people to come forward and consider becoming councillors. This group was currently reviewing local government software programs to make it easier for access to committee papers and relevant documents.

Re-instatement work at Oaklands Park was nearing completion after removal of the temporary theatre, which had been a great success.

Chichester 5th Cycle Challenge had resulted in 38,000 miles being clocked, with 65 organisations across the district taking part. This event was funded by WSSC grant funding but next year it was intended to fund it through DEFRA air quality grant funds.

CDC was hosting a Sustrans Bike It Officer to work with schools in the district to promote cycling to school and reduce the number of cars on the school run.

The CDC Local Plan examination hearings started on 30th September at Pallant House. The Government had appointed an independent inspector named Sue Turner to conduct the examination.

Members had noted the improved progress in respect of the Planning Enforcement Service managed by Shona Archer. A staff vacancy was still to be filled to bring the team to full strength.

On 13th September the Tour of Britain would wind its way through Kingsley Green, Fernhurst, Tillington, Petworth and Wisborough Green.

The Grange at Midhurst hosted its first wedding since opening. There had been excellent feedback from the couple regarding the venue, food and service.

Twenty-six Wi-Fi access points had been installed in and around East Pallant House.

Testing had shown that signal strength was stable and working well.

Twenty-five pupils from Portfield Primary School attended a sleepover at the Novium Museum in July and the night was a great success. A life drawing session with the help of local artist Lucie Cookson also took place in August, all part of entertaining new audiences at the Museum. The Museum had been given funding from the Arts Council to run an exciting new project with rural youth groups with the object of creating a film about their home and locality.

At the next full Council Meeting on 23rd September the Council would sign a Military Community Covenant, the aim of this was to encourage local communities to support the armed forces in the District and promote understanding and awareness of issues affecting the armed forces based at Baker Barracks on Thorney Island.

Correspondence

1011. A list of correspondence received had been circulated with the agenda, copy appended to the official minutes.

1012. List item 3. All Parishes Meeting 21st October. No-one present volunteered to attend the meeting.

1013. List item 4. Childrens' roundabout at recreation ground. The quote from Hags SMP was noted. The Clerk would go back to the company to make known the Council's dissatisfaction with this item of play equipment.

1014. List item 6. Letter in the Observer from a Councillor. The comments from Mrs Heelan were noted.

1015. List item 7. Luken Beck. The Council had no feedback to make following the presentation of the proposed development South of Kings Court, other than the site was not included in the Southbourne Neighbourhood Plan.

Additional Correspondence

1016. Mr P Berry. Confirmation the resident wished to proceed with moving the street light at 32 First Avenue.

1017. Mrs R Heelan. Monitoring the Parish Council website, correspondence via the website and facebook content. The comments were noted. Website Co-ordinators Mrs Grant and Mr Hayes confirmed they regularly looked at the website.

1018. Insignia Ltd. Items to commemorate the centenary of the start of World War 1.

1019. Mr M Jones. Widening area next to The Anchorage, Prinsted Lane for extra parking space. Chairman to investigate.

1020. Remarkable Group Co. Request for a meeting to present Seaward's latest planning application. It was agreed the Clerk would arrange a meeting.

1021. WSCC. Notice of next meeting of South Chichester County Local Committee 16th September.

1022. WSCC. Operation Watershed Nutbourne, application form and advice.

Neighbourhood Plan

1023. Mr Hayes reported the publication of the Submission Plan had been delayed for a short time to ensure all documents were complete and accurate. The Submission Plan consultation had been published by the District Council on 4th September and the closing date for comments was 5.00pm on 16th October. All comments had to go to Chichester District Council and not the Parish Council.

The website had been updated with the latest information.

Geoff and Sue Talbot and Ruth Heelan were commended on the exceptional amount of work they had done in the run up to publication of the Submission Plan. Mr Bulbeck informed the meeting Mrs Talbot had been in hospital recently and he had arranged a bouquet of flowers and card from the Council.

Referring to the current Seaward planning application, Mrs Grant commented a Southern Water report had clearly stated there was insufficient capacity for foul water sewage flow at Nutbourne. An independent consultant recommended that development went on hold until necessary remedial work was implemented, which represented considerable capital investment. Since 2010 there was no visible evidence of works undertaken and there were still serious problems in School Lane and Farm Lane, for example January 2014 – foul water flooding, August 2014 – sewerage overspill into the road after one day of heavy rain (2 occasions). Any major new development close to Nutbourne would cause serious problems. Southern Water must provide sufficient evidence that the problems have been considered and whether they can be solved with proposals and timescale.

Mr Hayes responded Southern Water had stated their position which was they had sufficient capacity. If this was not accepted it would need to be challenged with Southern Water. It was regrettable these concerns had not been brought to attention much earlier during the preparation of the Neighbourhood Plan.

Mr Hayes informed the meeting Fishbourne Neighbourhood Plan had been challenged by a developer under EEC Law and they were having to seek legal advice.

SG member Geoff Talbot had incurred printing costs for publication of the Submission Plan. It was agreed the Council would re-imburse the costs.

Footpath 3675 Thorney Road

1024. A meeting at County Hall on 7th July with Louise Goldsmith and others had been requested by the Parish Council, recognising concerns raised by Emsworth resident James Colbourne.

Cllr Sandra James explained the outcome of the meeting and the proposed way forward was to make a Definitive Map Modification Order (DMMO) to recognise the footpath as a BOAT (Byeway Open to All Traffic). Cllr James had been given several pieces of photographic evidence to support BOAT status. Cllr James believed the application should be made by the Parish Council as the statutory body representing the area the DMMO applied to.

A file of relevant papers and forms was passed to Footpath Co-ordinator Peter Hicks and Cllr James handed the responsibility for applying for a DMMO to the Parish Council as the applicant for the DMMO.

It was resolved the Parish Council would make an application for a DMMO to achieve BOAT status for footpath 3675 Thorney Road.

Time/day for Parish Planning Committee Meetings

1025. Further consideration was given to holding Parish Planning Committee meetings on different nights from Council meetings. It was agreed to hold the next meeting of the Committee on the same evening as the Council meeting but to start at 6.00pm instead of 6.30pm and to raise this matter again at the October Council meeting.

Street Light Maintenance Contract

1026. SSE Contracting had sent a quotation for street light maintenance based on a follow on 3 year agreement from 4th October 2014. The Clerk believed the current contract had longer to run and would check the files to see when the contract expired.

Subject to clarification of the contract period, the terms of the follow on contract were accepted.

Recreation Ground Maintenance

1027. Kent County Council Landscape Services had ceased working in the area and were no longer able to maintain the recreation ground. They had cut the grass prior to the Lions Club Fete but would not be able to carry out any further work.

A business which had taken over some of Landscape Services work was recommended by them and the Chairman suggested a local person he believed would be interested in maintaining the ground.

It was agreed to obtain prices from these people.

Potential S106 contributions SB/14/02326/FUL Land East of 181 Main Road & SB/14/02800/OUT Land North of Main Road and west of Inlands Road.

1028. The District Council had asked the Parish Council to come forward with proposals for utilising the potential S106 contributions that could come forward from two recent planning applications. It was agreed to put forward the following:

SB/14/02326/FUL

Sufficient land to secure the proposed new road to be put into public ownership -
Neighbourhood Plan Policy 2 iii a

Green Ring, definition and maintenance of land forming part of the Green Ring route within the site either by CDC, Parish Council or a maintenance agreement - Neighbourhood Plan Policy 2 iii b

Neighbourhood Plan Proposal 2 Infrastructure Projects;

Drainage - any off site works required to ensure flooding avoided as a result of this development.

Recreation - contribution to childrens' play space (off site)

Environment - funding to support 'Action for Wildlife in Southbourne' eg bat survey due to awareness of bats on site.

Transport - bus shelter and real time indicator in layby.

Community buildings - contribution to Village Hall.

Community buildings - Youth facilities at Age Concern Centre.

SB/14/02800/OUT

Neighbourhood Plan Policy 2i b

Green Ring (all open space + play area within site) – definition and maintenance of land forming part of the Green Ring route within the site either by CDC, Parish Council or a maintenance agreement. Fully laid out playing field/informal public open space. Fully equipped and laid out childrens play space.

Neighbourhood Plan Policy 2 I (c)

Receipt of land sufficient to provide for the future pedestrian footbridge to be held by CDC or Parish Council and maintained by CDC or Parish Council or to be included in the site maintenance scheme.

Neighbourhood Plan Policy 2 I (d)

Receipt of land to provide link for the provision of a footpath alongside the railway line to the railway station and a “reasonable financial contribution” to the cost of implementing it.

Also, receipt of land to facilitate access to Infant/Junior School from the development.

Neighbourhood Plan Proposal 2 infrastructure Projects

Environment – funding to support “Action for Wildlife in Southbourne” eg more bat surveys due to awareness of bats foraging on site

Transport – cycle parking at station

Community Buildings – Contribution to Village Hall (off-site)

Community Buildings – Youth facilities in Age Concern (off-site)

Finance – Payments for Approval

1029. A list of payments for approval was presented to the meeting, copy appended to the official minutes.

It was resolved the payments be approved.

Matters Raised

1030. Mr Hayes commented the facilities at the recreation ground were poor compared with some other parishes and asked the Recreation Advisory Committee to look at making improvements.

1031. The bank and edge of the car park at Prinsted were overgrown and the gravel needed sweeping off the road back onto the car park. It was agreed the Chairman would arrange for Mr Staker to carry out the work.

1032. The Clerk suggested there was a suitable space for another seat at Prinsted Beach for the seat offered to be donated by Mrs Nolan (Min 994 8th July). It was agreed to liaise with the Harbour Conservancy regarding the type of seat they specify for the Harbour area.

CHAIRMAN.....

DATE.....