

SOUTHBOURNE PARISH COUNCIL

MINUTES of the meeting held at St John's Church Centre on Tuesday 9th April 2013.

Present: Mr C Bulbeck (Chairman), Mrs M Bulbeck, Mr M Everson, Mr A Feltham, Mrs J Grant, Mr R Hayes, Mr J Jennings, Dr P MacDougall, Mr R Rolfe.
County Cllr M Dunn, District Cllr G Hicks.

Apologies: Mrs S Cecil, Mrs L Leader, District Cllr B Finch.

Declarations of Personal or Prejudicial Interests by Members

615. None.

Minutes

616. Add Mrs J Grant to list of members present. Subject to this addition, it was resolved the minutes of the meeting held on 12th March 2013 be approved as a correct record and that they be signed by the Chairman.

Matters Arising

617. Min 590. It was noted FP212 was sometimes blocked with vehicles. Contact would be made with WSCC to see if any action had been taken in respect of the ditch.

618. Min 597. It was agreed to liaise with neighbouring parishes in connection with the Neighbourhood Plan.

Open Forum

619. No public present.

County Councillor Comments

620. Cllr Mark Dunn commented on a recent Development Control meeting he had attended when a planning application for a development of 500 dwellings east of Chichester had been considered. Determination had been deferred and local residents had made strong representations in particular on traffic issues. It was an example of how the local community could influence the shape of future development.

Cllr Dunn believed the west side of Chichester was particularly vulnerable to pressure for development.

District Councillor Comments

621. Cllr Robert Hayes reported events had been arranged across the District where local people could find out more about the Local Plan. Events still to come were 19th April at the Westgate Centre and 23rd April at the Chichester Children & Family Centre.

As from 1st April 2013 the Concessionary Fares Scheme would be facilitated by an outside provider who would administer and process all bus passes.

The Employer Wage Incentive enabled businesses to employ unemployed 18-24 year olds and claim up to £2275 from the Department of Work & Pensions. Vacancies had to be at least 16 hours for a minimum of 26 weeks and paid at the national minimum wage or above.

A new Economic Development Manager had been appointed to deliver the Economic Development Strategy Action Plan.

The Government had announced changes to the benefits system to allow an extra bedroom for foster families and families where non dependent children were members of the armed forces.

The old Tatchells homeless hostel in Midhurst had been demolished for redevelopment of 13 affordable rented homes.

The housing statistics for February showed 4143 people on the housing register.

A Mini Olympics Sports Festival was taking place on 30th April at the University of Chichester. Over 100 pupils from Seal Primary School and Southbourne Junior School would be participating in a variety of sports activities.

Figures for the Novium showed 27,918 visitors had used its museum, tourism, events and learning services.

The average number of staff sickness days in the period from March 2012 to February 2013 had been 7.01 days, a reduction in previous figures.

Correspondence

622. A list of correspondence was circulated with the agenda, copy appended to the official minutes.

List item 1. Members were dismayed Bourne View Management had withheld part of their agreed contribution towards the cost of repairing the access roadway after confirming in an earlier letter they would pay the agreed sum.

It was resolved to write to Bourne View Management to ask for payment of the balance and re-iterate the Parish Council neither owned or had responsibility for the footpath along the side of the roadway.

List item 7. The Council was sorry the application for funding did not fall within the policy for giving grants and donations.

Additional Correspondence

623. Chichester Harbour Conservancy. Footpath maintenance programme for AONB. Prinsted / Nutbourne 10th – 14th June.

624. Mr & Mrs Flanagan. Letter to the Chairman concerning postal deliveries using trolleys instead of bicycles. It was considered this was not a matter the council could become involved with.

625. SALC. Notice of the next meeting with the Chief Constable to take place early in May.

626. SSE Contracting. The engineer was unable to repair the street light opposite Frarydene because a tree was overgrowing the light. The owner had earlier declined to have the offending tree cut back. It was agreed to make contact with the owner and if necessary investigate if WSCC could cut back a tree growing over a footway.

Neighbourhood Plan

627. A meeting of the Steering Group had been held on 8th April.

The draft timetable from Neil Homer was noted. All Focus Groups felt they would not be able to meet the timetable and agreed an extra six weeks would be required. The target date for completion of the questionnaire was determined as 10th June, the date of the Steering Group meeting prior to the Council meeting on 11th June.

At the Steering Group meeting on 8th April Sue Talbot presented a draft response to the Draft Local Plan Key Policies – Preferred Approach Consultation, which was offered to be used as the Parish Council response.

It was resolved the draft response to the Local Plan Consultation prepared by Sue Talbot would be adopted as the Parish Council's response.

Community Governance Review Chidham & Hambrook and Southbourne

628. At its meeting on 5th March 2013 the District Council agreed recommendations for change as follows:

- (i) no major change be made to the existing community governance arrangements within the parishes of Chidham & Hambrook and Southbourne.
- (ii) to include the 229 properties to the west of the current Chidham & Hambrook boundary
 - (a) reflective of the identities and interests of the community in that area; and
 - (b) effective and convenient to the community in that area.

The District Council was undertaking the next stage of the review process and residents and interested organisations were asked to give their views on whether they supported or disagreed with the recommendations.

It was resolved to reiterate the Parish Council's previous objection and to add that in view of the Local Plan and Neighbourhood Plan both presently being underway, it was not an appropriate time to alter the parish boundary.

New bus shelters near junction of New Road and Main Road

629. Mr Feltham and the Clerk had met with the occupier of 317 Main Road, who had earlier objected to a bus shelter being installed near to the property. (Min 600 12th March refers). The occupier now found the proposed bus shelter acceptable and had withdrawn his objection.

Quotations for new bus shelters had been obtained from Queensbury Shelters Ltd in the amounts of £3,618 (north side) and £3,511 (south side). The quotations were accepted.

It was agreed to apply to WSCC for permission to erect the bus shelters on the verges and to ask for confirmation from the District Council they would provide funding from the Lumley S.106 agreement.

Clippings and Publicity

630. The Council considered how to achieve better publicity in particular for the Neighbourhood Plan. It had been suggested bringing forward the next edition of Clippings to use that as a means of publicising the Neighbourhood Plan. However it was noted the Council had already agreed to reduce Clippings to two editions a year and it served to advertise the Fete to be held in September.

It was agreed it would be best to produce a newsletter solely for the purpose of publicising the Neighbourhood Plan. The newsletter would need to be delivered to households in the parish.

Mr Hayes reported he was investigating improvements to the parish council website which was displaying obsolete information at present. He was making enquiries to see if a new website provider might offer a better service, albeit at a cost to the Council.

Youth Issues

631. At the Council meeting on 12th March Jon Robinson, Youth Worker St John's Church, gave a presentation on the work of the Church Youth Group. The Council considered how it

could support the work of the Youth Group and it was agreed to invite the Church to put in a bid for some financial support from the Parish Council to assist with youth activities.

St John's Church Spring Clean Day 20th April

632. Arrangements were in hand with St John's Church to hold a litter pick with volunteers from the Church on Saturday 20th April. Equipment would be provided by Chichester District Council and collected by the Clerk to be made available from Southbourne Farm Shop on Saturday morning. Collected rubbish would be taken to the Farm Shop and taken away by the District Council after the event and all equipment returned to the Farm Shop for the Clerk to take back to the District Council Depot.

The Council commended the Church for organising the event which would improve the appearance of the village.

Missing Seat Prinsted Beach

633. A report had been received via the Police that a seat was missing from Prinsted Beach. The seat had been donated by a resident in memory of a loved one. The bolts where the seat had been attached to the ground were still there and someone had taped them to make them visible.

Enquiries would be made to try to find who had donated the seat.

It was agreed the seat would be replaced.

Finance – Payments for Approval

634. A list of payments for approval was presented to the meeting, copy appended to the official minutes. It was resolved the payments be approved.

Matters Raised

635. Mrs Bulbeck reported pot holes at the north of Stein Road.

636. Mrs Bulbeck reported the car park at Tesco's was badly littered with brambles growing on the edge. Enquiries would be made to find the contact details of the owner who would be asked to tidy up the car park.

637. Mr Hayes drew attention to inspection reports from SD Playground Services concerning play equipment in the small children play area. The item referred to the underside of the 'bridge' on the unit. It was noted the representative from the supplier had visited some while ago to deal with the offending sharp edge and it was not mentioned on the insurance engineering inspection of play equipment carried out annually. It was decided the Chairman would contact H J Knight & Son to see if some alteration could be made to improve safety.

638. Mr Rolfe asked if a speed indicator device could be installed at Hermitage.

639. Dr MacDougall reported ditches needed clearing on land west of Flatt Road.

640. Mr Everson commented on the email circulated to members from the Clerk of the Joint Burial Committee regarding problems in Cemetery Lane, Westbourne. He believed the situation should be kept under review because it was detrimental to the Cemetery.

CHAIRMAN.....

DATE.....