

## **SOUTHBOURNE PARISH COUNCIL**

**MINUTES** of the Meeting held at St John's Church Centre on 10<sup>th</sup> June 2014.

**Present:** Mr J Brown, Mr C Bulbeck, Mrs M Bulbeck, Mrs S Cecil, Mr M Everson, Mr A Feltham, Mr R Hayes, Mr J Jennings, Dr P MacDougall.  
County Cllr S James, District Cllr B Finch.

Apologies: Mrs J Grant, Mr P Hicks, Mrs L Leader, Mr R Rolfe, District Cllr G Hicks, PCSO J Lemm.

### **Declarations of Personal or Prejudicial Interests by Members**

953. None.

### **Minutes**

954. It was resolved the minutes of the meeting held on 13<sup>th</sup> May 2014 be approved as a correct record and that they be signed by the Chairman.

### **Matters Arising**

955. Min 942. SIDS. Mr Hayes had not yet been able to identify new sites for the SIDS with the officer from WSCC.

### **Open Forum**

956. Mr Rees attended the meeting with regard to proposals for development at Dunkirk in South Lane but was not invited to speak.

957. Mr Hayes reported he had attended a meeting of the School Council at Bourne Community College. Items discussed had included setting up their own youth club, school transport, fast food outlets and facilities for older children at the recreation ground. Mr Hayes would arrange a meeting of interested councillors to discuss the support that could be given to the School Council.

### **County Councillor Comments**

958. At the Bournes Forum meeting concerning the Thornham Waste Water Treatment Works held on 4<sup>th</sup> June there had been support to go back to CDC formally with representatives from Bournes Forum to lobby for action. A freedom of information application would be made to investigate if there was any causal link between diseases and pollution within Chichester Harbour.

There had been non responses on future support from CDC regarding parking enforcement and the service was highly disappointing.

WSCC grants were available again for Operation Watershed and a representative from the Parish Council was suggested at meetings when these grants were considered.

Jobs logged on behalf of the parish which were being actively progressed, included new SSE lighting near Farm Lane, removal of the barriers in Main Road following installation of new street lights, Flatt Road gully (for information only, now in Hambrook & Chidham Parish), footpath 2922 Thorney Road, TPO's Woodfield Park Road.

The definitive maps of PROWS at Southbourne Library had been found but were dated around 1996 and required updating.

A written question had been sent to the Leader of WSCC asking why it had taken a 'whistle blower' to bring attention to the Orchid View situation and why it was not instead picked up

by the personnel employed by WSCC and/or the WSCC Conservative Cabinet operating at the time the offences were being orchestrated and up to the closure of the Orchid View home in 2011. It begged the question that unless the 'whistle blower' had been brave enough to come forward it could have involved a greater number of incidents and might have gone unchecked. Were there on-going concerns regarding the ability to adequately check the care homes in West Sussex on a regular basis and scrutinise by WSCC staff?

It was noted there was a long standing vacancy for a school governor at Southbourne Junior School.

An agenda item was requested for the next Parish Council meeting to consider ongoing maintenance of a grille at Peter Pond.

The next meeting for Lumley drainage would be at 9.30am on 2<sup>nd</sup> July, meeting at Gooseberry Cottage. The Parish Council was asked to send a representative.

The next formal County Council meeting was on 25<sup>th</sup> July.

### **District Councillor Comments**

959. Cllr Bruce Finch reported the following.

The move of the Council out of the extension to East Pallant House and it's lease to a solicitors firm which generated revenue to the Council and had allowed resizing of the Council

The Chichester District Local Plan had been submitted to the Dept for Local Government for examination on 30 May – this had been received and an Inspector had been appointed.

Neighbourhood Plans within the District were proceeding apace which provided support for our own Plan.

Kirdford had passed the referendum.

Fishbourne's NP was out to submission consultation.

Loxwood had successfully been examined and referendum was on 24 July.

There was a Neighbourhood Plan workshop on 13 June in CDC.

Planning – CDC had recruited a new enforcement officer and another vacancy would soon be advertised which would help with some enforcement issues in the Parish.

Lots of Sport and Leisure for young people including a mini rugby world cup, football competition, the Army would also be conducting personal development training days for young people.

New Homes Bonus – £400,000 a year for the next 3 years for projects in parishes taking new developments.

PR department – had generated £200 000 in savings and extra revenue since 2012.

Novium – had won an important Royal Institute of British Architects (RIBA) regional award and gained Accredited Status meaning it could bid for grant support from the Arts Council.

Lots of learning, outreach and evening events and 4350 visitors in April.

Dr MacDougall raised questions concerning District preparing a concept statement for Southbourne. Cllr Finch would provide answers to the points raised.

Dr MacDougall believed the Novium should have reduced entrance charges for local people and complained the Manager did not answer his emails.

### **Correspondence**

960. A list of correspondence received had been circulated with the agenda, copy appended to the official minutes.

961. List item 1. CDC training for electronic consultation on planning applications. The Clerk would attend; no parish councillor was able to attend.

962. List item 4. Meeting with Nick Boles 3<sup>rd</sup> July. Mr Brown and Mr Everson were interested in attending this meeting.

963. List item 6. Showmans Site, Hambrook. Planning Enforcement would be asked to check no breach of planning consent had occurred.

964. Mr E Rees. Promotion of site Dunkirk, South Lane. Invited to give a presentation to the NP Steering Group on 29<sup>th</sup> July.

965. Linda Titheridge. Condition of footway in Stein Road. Agreed to put forward repairs on the next WSCC Highways forward works programme consultation.

### **Additional Correspondence**

966. Mr P Berry. Moving street light o/s 32 First Avenue. The Council was willing for the light to be moved as a gesture of good will and could not offer any guarantee the light would be moved to Mr Berry's requirements. The Council was not willing to make any contribution to the cost of moving the street light.

967. Hunter Page Planning. Request for opportunity to discuss proposals for development of land at Breach Avenue and intention to hold public exhibition. Three provisional dates were suggested. It was agreed to invite them to give a short presentation to the NP Steering Group on 29<sup>th</sup> July.

968. Luken Beck. Request for a meeting to discuss development options for site on land South of Kings Court, Hermitage. It was agreed to invite them to give a short presentation to the NP Steering Group on 29<sup>th</sup> July.

969. Alison Nolan. Enquiry about erecting a memorial bench at Prinsted Beach. The Chairman would look for a suitable position for another bench.

970. WSCC. Invitation to LEADER funding workshop at CDC on 4<sup>th</sup> July.

971. WSCC. Notice of Public Consultation on Draft Fire & Rescue Service Proposals.

972. WSCC. Notice of next meeting of the South Chichester County Local Committee on 17<sup>th</sup> June.

### **Neighbourhood Plan**

973. Mr Hayes reported the consultation period on the Pre Submission Plan had ended on 5<sup>th</sup> June. There had mostly been favourable comments received from residents. Sue Talbot was analysing the consultation results. The Clerk was thanked for all the extra work that had been put in over recent weeks.

There would be an extra SG meeting on 16<sup>th</sup> June when Neil Homer and Rowena Tyler would attend to present the Regulation 14 Report which summarised the outcome of the consultation and considered amendments to the Draft Plan. It was emphasised this was a very important meeting which all parish councillors should try to attend.

### **Appointing a Footpath Co-ordinator**

974. Deferred to the next Council meeting.

### **Changing time / day of Planning Committee Meetings**

975. At the request of the Chairman of the Planning Committee the Council considered changing the start time or day of Planning Committee meetings. On some occasions, if there was a large number of applications or difficult applications, the meetings over-ran

delaying the start of the Council meeting and allowing insufficient time to thoroughly consider applications. Different options for overcoming this were considered such as starting Committee meetings earlier or starting Council meetings later or holding Planning Committee meetings on a separate night.

Following the introduction of paperless consultation on planning applications, about to be introduced by the District Council, it was suggested Planning Committee meetings could be held at the Village Hall where there was a 'smart board' that could be used.

It was resolved to hold the first meeting of the Planning Committee after the introduction of paperless consultation on a separate evening to the Council meeting.

### **Engaging Consultants to Advise on Planning Applications**

976. The Council considered whether it should engage consultants to respond to difficult planning applications in view of the lack of planning expertise on the Parish Planning Committee.

It was agreed Mr Hayes would contact Neil Homer, who was advising on the Neighbourhood Plan, to see what service his Company could provide and the likely costs involved.

### **Emergency Planning for Parishes**

977. At the last CDC meeting with parishes, attended by Dr MacDougall, a presentation had been given on Emergency Planning which had brought attention to the role parishes could play in emergency planning. It was noted some years earlier the District Emergency Planning Officer had given a presentation to the Parish Council after a then member of the Council had taken an interest in the topic, but it had not been taken forward at that time. Mr Brown and Dr MacDougall agreed to investigate possible involvement by the Parish Council in emergency planning.

### **Report of Recreation Advisory Committee**

978. The Report of the Recreation Advisory Committee 30<sup>th</sup> May was received. Mr and Mrs Bulbeck and the Clerk had met with Manager of Landscape Services to inspect the playing field. A thorough cut of the grass, including edges of the field, was scheduled which had since been done and a better standard of service had been promised for the future. The levelling of the ground was found satisfactory but unfortunately in some areas the grass seed had not taken and would need to be redone later in the season.

The terms for use of the recreation ground, as drafted by Dr MacDougall, were accepted and would be sent to the Lions Club.

The Chairman had obtained heavy duty chain and a high security padlock for the gate to the recreation ground.

### **Finance – Payments for Approval**

979. A list of payments for approval was presented to the meeting, copy appended to the official minutes.

It was resolved the payments be approved.

### **Internal Audit**

980. The internal audit had been successfully completed and there were no matters the Auditor wished to raise.

The Annual Audit Statement had now gone to the External Auditors.

**Matters Raised**

981. The Chairman reported the small piece of ground North of Bourne View Close roadway was overgrown and garden rubbish had been deposited there. Approval was given for the Chairman to have it cleared.

982. Mrs Bulbeck suggested a bench to be erected on the sea wall East of Prinsted Beach. Details of the proposed position would be put forward for consideration.

983. Mrs Cecil reported an overgrown hedge in Maybush Close. Details were required for a letter to go to the owner of the hedge.

984. Dr MacDougall drew attention to low flying aircraft performing acrobatics over Chidham peninsular and asked for a letter to go to Goodwood Airfield to ask them to discourage their pilots from performing these manoeuvres.

CHAIRMAN.....

DATE.....