

SOUTHBOURNE PARISH COUNCIL

MINUTES of the meeting held at St John's Church Centre, Southbourne on 10 November 2015.

Present: Mr J Brown, Mr C Bulbeck (Chairman), Mr M Everson, Mr W Ferguson, Mr Hayes*, Mr M Lane, Mrs A Russell and Mr Withers.

*Also District Councillors for Southbourne

Eight members of the public.

Apologies for Absence

164. Apologies for absence were received from Mr Finch*, Mr G Hicks* and Mr P Hicks.

Declarations of Interest

165. Mr Bulbeck declared a personal interest in item 13 c (iii) as he knew the contractor.

Minutes

166. Resolved that the minutes of the meeting held on 13 October 2015 be approved as a correct record and be signed by the Chairman.

Open Forum

167. A member of the public raised a question about the redevelopment of a car breakers' yard comprising some 8 or 9 acres for housing. It was noted that Neighbourhood Plan had been recently approved but it would need to be reviewed in 5 years' time. The owner was advised to contact Chichester District Council about the possibility in the future and also arrange to have an environmental impact study on the site to assess its suitability.

168. Further to a question about FP212, it was agreed that the Council would write to the County Council supporting action against the landowner who persisted in diverting the footpath and abusing local residents. Regarding the abuse the member of the public suffered, he was advised to report it to PCSO Lemm so that a pattern of problems could be established.

County Councillor's Report

169. The Council received the report by County Councillor Ms James and noted that the County Council had not accepted that footpath 3675 should be on the list of county roads and that an application would be needed for a restricted byway definitive map modification order. The Clerk advised that there would be costs to the Parish Council to do this and he would bring a report to a future meeting.

District Councillor's Report

170. District Councillor Hayes reported that there were 2064 people on the District Council's Housing Register. It was noted that two enforcement actions regarding breaches of planning permission had been instigated in recent weeks. The Council was now recruiting more planning officers as there were 11 vacancies but it had had to increase the salaries offered to those of surrounding councils.

Police Report

171. The report of PCSO Lemm was taken as read.

Neighbourhood Plan

172. The Chairman congratulated everyone who had been involved in the Steering Group and who put so much effort into the Neighbourhood Plan to achieve the overwhelming vote in favour of it at the recent Referendum. The votes were as follows:

In Favour: 1101; Against 155 and 1 Void.

173. Mr Hayes, as Chairman of the Steering Group added his thanks to the members of that Group. He was pleased to report that the developer of the 125 houses on the land at Hallam had offered land free of charge to the Council for the future roadway. A formal agreement would be forthcoming early in 2016 and the developer had also agreed to contribute to the legal costs.

174. Members agreed that the Events Committee should arrange an event to thank the Steering Group and anyone who had been involved in the Neighbourhood Plan preparation.

175. Members agreed that there should be two steering groups to take on the work in future with the terms of reference agreed at the previous meeting. Members noted that central Government had established a Neighbourhood Plan Champions Network and agreed that SPC should be involved.

176. Resolved

- a. That the Neighbourhood Plan Steering Group be renewed and the existing Steering Group continue to meet until the new Group is established.
- b. That Mr Hayes be elected Chairman of the new Neighbourhood Plan Steering Group.
- c. That an Environment Steering Group be established
- d. That Mr Brown be elected Chairman of the Environment Steering Group.

- e. That Mr Hayes be the SPC representative on the NP Champions Network.

Parish Tree Strategy

- 177. Mr Ferguson reported that there would be a public consultation at Tuppy Barn on 21 November to seek views on the places where trees could be planted around the parish.
- 178. Regarding the tree nursery on the Recreation Ground it was proposed plant approximately 400 trees in a fenced area behind the pavilion.
- 179. Resolved – that the location of the tree nursery in a fenced area behind the pavilion be approved.
- 180. It was noted that the County Council would like an avenue of trees planted from the top end of Stein Road to South Lane but currently had no resources to deliver it.

Green Ring

- 181. Mr Ferguson met COMA representatives on 15 October 2015 to agree the scope of the legal briefing regarding future land ownership and management options in the context of the Neighbourhood Plan. A presentation on the options would be made at a future Council meeting.
- 182. Mr Ferguson was also meeting Highways England on 22 November to discuss access to the A27 embankment that was needed as part of the Green Ring.

Parish Council's Facebook Pages

- 183. It was agreed that Mr Hayes, Mr Brown and the Clerk would meet to discuss the management of the Facebook pages.

Southbourne Age Concern Vision Statement

- 184. The Council received the Vision statement of Southbourne Age Concern.
- 185. Resolved that the Vision statement be supported.

Finance

186. Receipts and Payments – Resolved – that the following payment be approved:

Burleys	Grounds maintenance	£463.20
Allianz Engineering	Playground Inspection	£534.78
Border Digital Ltd	Banners	£102.00
Border Digital Ltd	Banners	£168.00
SSE Contracting Ltd	Street Light Repairs	£237.76
C R & M A Bulbeck	Royal Brit Legion-Poppy Appeal	£17.00
P J Plant Hire Ltd	Prinsted Car Park Repairs	£1,884.00
BT	Phone Services	£120.10
Admin Assistant	October pay	£205.00
Litter Picker	October pay	£132.57
Caretaker	October pay & expenses	£267.90
Clerk	November salary	£983.56
	Total	£5,115.87
Transfer from Savings Account	For current payments	£5,115.87

187. Bank Reconciliation – the bank reconciliation at the end of October 2015 was noted.

188. Quotes – Resolved that the following quotes be approved:

a. Rowlands Plant Hire to establish the tree nursery:

i. 1.5t digger	£185 p/w +VAT
ii. Auger	£130 p/w +VAT
iii. Petrol belle mixer	£20 p/w +VAT
iv. Transport	£25 each way +VAT

b. Repairs to a dog bin by the Harbour in the sum of £169.88 plus VAT to be carried out by Chichester District Council

c. Repair of the Pavilion Roof by K Walsh Building and Roofing in the sum of £520.

Date of Next Meeting

189. 8 December 2015

Chairman

The meeting closed at 9.27 p.m.