

Amend minutes

SOUTHBOURNE HOUSING FOCUS GROUP

Meeting Wednesday 16 April 2013

held at Southbourne Club

Present:

Sue Talbot (ST), Keith Parham (KP), Jim Jennings (JJ), Rowena Tyler (RT), Robin Rolfe (RR), Oona Hickson (OH), Roy Seabrook (RS), Laura Boyns (LB)
Henrik Magnusson (*minutes*)

Apologies:

Kevin Reeves, Bruce Finch

(Note: Kierstieh Masih has decided to retire from the group)

1. Welcome, Introductions and Apologies.
2. Introduction from RT (advisor to the Parish Council from Action in Rural Sussex or AIRS) on the process, progress to date and the role of the Housing FG. The Neighborhood Plan (NP) is spearheaded by the parish council and is bound by the National Planning Policy framework and works towards the District Council (CDC) Local Plan. Southbourne is designated as a settlement hub with a target of 300-350 dwellings to be built over the next 15 years. The NP which we are working towards needs to go through an external examination board after which it gets put to the parish vote which if passed by more than 50% will be a legally binding document and must be adhered to for planning and development. With this e-mail there are the basic conditions for the NP for your perusal). The most important thing about the NP is that it needs to be consultative and inclusive and thereby representative of Southbourne. It is also the chance of each parish to influence where and how the District Local Plan target developments get implemented.
3. Minutes from preliminary meeting 24-3-2013 were covered briefly along with an overview of what may be one of the chief constraints on housing namely Waste and Water by Roy Seabrook who is also on the newly formed Focus Group (FG) for the same. The aim for the Waste and Water FG for the next few weeks is to get a map of the parish with the location and capacity of pipes and any pumping plant. This will in conjunction with visibility of how many discharges have been carried out into the harbour give a view of the current capacity of the waste and water which can then be independently verified. There are several assumptions made in the CDC around sewage and these need to be verified.
4. There is an update on a new target date for submitting for examination which is now February 2014. We have 2 resources available from AIRS; RT who will mainly deal with the community side and Neil Homer who is the designated planning consultant. Included in the email is also an example RT showed outlining Identified areas for consideration for an NP.
5. Declaration of Interests were declared on a sheet
6. Declaration of geographic location of committee members were indicated on a map

7. It was decided that we will have an objective of having some input ready for the Steering Group to include in the parish questionnaire by their meeting on the 10th June.
8. The main interfaces to the Steering Group are the chairs of each Focus Group and each member of an FG are welcome to put forward issues and queries with an impact on housing (such as transport for example) via the chair in order to quickly get issues off the table and keep the focus on housing.
9. In order to support the above date we ought to get through 2 primary areas and given the size of the Housing FG it would make sense to split the efforts.
 - a. One group will concentrate on establishing the Proposed Development Sites along with consideration of suitability and preference including considerations of access and other possible constraints. KP will be the coordinator for this subgroup. ST and JJ are members.
 - b. The other group will concentrate on the Housing Needs using census data and expertise on housing needs including considerations for the right dwelling type mix and considering changes in benefit structure and other factors which could impact on housing needs. OH will be the coordinator for this subgroup. LB and HM are members.
10. It was decided unanimously that ST should be elected as chair for the Housing FG.
11. Next meeting will be held on the 30th April at 7PM in Southbourne Club. This will begin with a subgroup meeting until 8.15PM followed by a short get-together of the committee to update on the subgroups' progress with an aim to finishing around 8.30PM.