

SOUTHBOURNE HOUSING FOCUS GROUP

Preliminary meeting Sunday 24 March 2013 **held at 2 Marsh Cottages, Prinsted**

Present:

Kierstie Masih, Keith Parham, Henrik Magnusson, Sue Talbot,
Roy Seabrook. (*minutes*)

Apologies:

Jim Jennings, Robin Rolfe, Oona Hickson

Declaration of Interests: KP declared a land interest in the vicinity of Gosden Green, and KM declared that her husband did design work for various Housing Associations

Sue Talbot agreed to act as temporary chair/co-ordinator until such time as a full meeting could formally elect a chair/co-ordinator .

Areas for consideration: ST relayed the thoughts of the steering group to the effect that the areas we would be considering were Southbourne together with the associated villages of Prinsted, Nutbourne and Hermitage. Although Southbourne Parish currently had little input to Thorney, at present, because of the military aspects of Thorney, it was felt that it should be included because it was closely associated with Southbourne and its facilities. Its status could possibly change over the coming 15 years. It was felt that the steering group should be asked to co-ordinate contact with the Thorney parish representative.

ST

Although there was a proposal to change the Chidham /Nutbourne boundaries, it was felt that this would be sometime in the future and that the Southbourne plan would have to be progressed on the existing boundaries.

Westbourne parish had expressed interest in co-ordinating with Southbourne. Everyone felt that this would be a good idea but this would need to be co-ordinated by the steering committee.

ST

ST summarised the objectives of the Southbourne Neighbourhood Development Plan. Many elements of Planning control were being devolved to Parish level through the Neighbourhood Development Plan. During the interim period before the plan was established, there could be considerable pressure from developers for new housing on sites not supported locally. It was important to progress the plan as quickly as possible. The plan would need input from as wide a selection of the community as possible and

would be subject to a referendum of all parish voters. It was hoped to complete the draft by November this year.

The District Plan would be an important input to our considerations. This was a complex document. There would be many presentations by District including at the Assembly Rooms at 6 – 8.30 pm on 27th March and at The Bourne between 9 am to noon on 28th March. The Steering Group were trying to obtain some hard copies of the document.

There was discussion of some of the many documents that would be important for our consideration. KP had a copy of the informal 2007 Southern Development plan “Shaping the Future” which included Southbourne. Two vital documents would be the Settlement Capacity profiles and the Strategic Housing Land Availability Assessment (SHLAA). There was uncertainty as to whether the 2010 SHLAA was the same as the 2012 SHLAA. This would be clarified at the Steering Group meeting on 8th April. ST agreed to provide a link to the Slaugham Neighbourhood Development Plan which had been recently completed.

ST

It was agreed that we would all read through the SHLAA document which would be the basis of discussion for the next meeting. Possible questions about local housing would then be considered for the NDP questionnaire.

ALL

We had a general discussion on various aspects that would need to be considered including area sewerage and drainage capacity, local school development (e.g. primary school relocation to the Bourne), Gypsy residential provision, and traffic issues. KM agreed to look into what housing associations and similar might be relevant to our consideration, and to discuss availability of any housing needs data with her sister and Oona Hickson (who had agreed to assist with the work on Housing Need within the Focus Group).

KM

It was agreed that the next two meetings would be held on Tuesday evenings of 16th and 30th April. KP would investigate the availability of a meeting room at the Southbourne Club.

Roy Seabrook

(attached e copy of latest SHLAA and of Southbourne Capacity Document – both produced by Chichester DC. Also, list of all “housing documents” found so far on CDC site)

Southbourne NDP - Housing

Hello Hendrik, Jim, Keith, Kierstie, Oona, Robin and Roy,

Steering Group (SG)

I am on the NDP SG and at the first meeting on 18th March I agreed to co-ordinate the Housing Focus Group, at least for our first meeting. We need to agree a Chair when we meet.

It was agreed at the SG that Robert Hayes be chair. What we come up with needs to be regularly fed back to the SG to make sure that the 6 Focus Groups (FGs) know what each group is doing, take full account of each others findings and co-ordinate all our work (Community Facilities, Economy and Business, Transport, Environment, Heritage, Housing). Co-ordination is key. Although our remit is housing any ideas on other aspects will be welcomed by the other FGs. The SG meeting dates have been set for evenings 8 April, 13 May, 10 June, 8 July, 12 August, 9 September, 14 October, 11 November, 9 December. (Keith - I know you are on the SG too and, as you requested, we have avoided the 3rd monday of each month so you can attend). The SG would like to circulate notes of anything we want to report no later than the thursday before each meeting so that there is time for SG members to take it all in.

Neil Homer e mailed a briefing note and work programme which anticipates our NDP being finished and ready for submission to the District Council by the end of November 2013. A community survey is programmed for April/ May.

Housing Focus Group

In a nutshell we need to consider where broadly 300 homes should be located in Southbourne with a further 50 homes elsewhere in the parish. We also need to consider what type/mix of housing is needed locally. Westbourne Parish (area outside the national park) and Thorney might be included. The District Council has published a Draft Plan setting out draft general planning policies which provide a starting point to the work we all need to do to fill in the important local detail, including specific sites. The Council's Plan is out on consultation and the DC has arranged "drop -in" sessions for the public to get a better understanding of what it is all about and provide an opportunity to ask questions of individual council officers. The most local sessions are at the Westgate Centre Chichester on 22 March 9 to 12 am, at the Assembly Rooms Chichester on 27 March 6 to 8.30pm, and at the Bourne on 28 March 9 to 12 am. There are other locations/times and other inf. on the District Council website. Hard copies of the Draft Plan not available yet but we are asking for some.

There is quite a lot of reading that can be done to get the background to all this. I have attached a list to help you find anything you have not already come across. No doubt there will be more!!

First meeting of Housing Focus Group (HFG)

Please let me know asap what dates/times you can manage out of the following by tomorrow night (22 March) and I will sort out date/time/location as best I can. I suggest we aim for max an hour and a half meeting and I'll bring the biscuits. We need to meet in time to agree and send any note for the SG no later than 4 April so suggest we meet before Easter :- I am available anytime from Sat March 23rd to Wed 27th (day and evenings) except for Mon 25th noon to 6.00pm.

Some Focus Groups have met already but no-one was clear who was supposed to be organising the HFG which is why we are a bit slow off the blocks, but we can make up for that.

Hopefully at our first meeting we will be able to sort out what we have gleaned from our reading, what information we still need and some basic questions for the Community Questionnaire. I am sure we will need to split forthcoming work between us. Suggestions for an agenda gratefully received and I will put one together and circulate. I will up-date on other SG matters.

My initial thoughts are that we must be objective and systematic in what we do. No knee-jerk reactions. Our approach needs to be logical and fully documented so that later on we can explain clearly what we have done and why. This will be necessary in order to have constructive debate locally, to be successful in the local referendum despite some proposals probably being a bit controversial, to convince the Plan Examiner that we have done a proper job and, not least, to ensure that if necessary we can present quality evidence at any planning appeals that come up in the interim.

Hope to hear from you very soon.

Regards Sue