

# SOUTHBOURNE PARISH COUNCIL

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9 June 2016

Dear Sir / Madam,

You are hereby summoned to the Annual Meeting of the Southbourne Parish Council at the **St John's Church Centre, Southbourne** on **Tuesday 14 June 2016** at **7.30 p.m.**

R A Davison  
Clerk

## **AGENDA Part I**

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes Part I** of the extraordinary meeting held on 31 May 2016.
4. **Open Forum**
5. **Co-option**

To consider the applications for co-option to the Council.

6. **County Councillor Report**
7. **District Councillor Report** (Mr Hicks)
8. **Police Report**
9. **Finance**
  - a. Receipts and Payments –To note the receipts and to approve payments for June 2016.
  - b. Bank Reconciliation – to note the reconciliation as at 31 May 2016.
10. **Neighbourhood Plan Steering Group**
11. **Southbourne Development Trust – Charitable Incorporated Organisation**

To consider the applications for the four trustees for inclusion with the submission to the Charity Trustees for the new Trust.

**12. Infrastructure Development Plan**

To agree any additional projects that should be included on the District Council's Infrastructure Development Plan (IDP) for Southbourne. A copy of the Plan has previously been circulated separately to members.

**13. Village Gateway Project**

Mr Ferguson to report on the meeting regarding the Village Gateways. The Council is asked to consider whether to proceed with the project.

**14. [Football](#) - 2016/17 Season**

To consider the attached report by the Clerk.

**15. Planning Committee Standing Orders**

The Planning Committee has trialled the bi monthly meetings but considers them to be too frequent. It is therefore proposed to move to a 3 week cycle as follows:

14-June	06-September	08-November
05-July	27-September	29-November
26-July	18-October	20-December

**Recommended** – that Planning Standing Orders be amended accordingly.

**16. Items for Future Meetings**

**17. Date of Next Meeting** – 12 July 2016

**18. Exclusion of the Press and Public**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Part II**

**19. Minutes Part II** of the extraordinary meeting held on 31 May 2016 (for Members of the Parish Council only).

**20. National Pay Award 2016-2018 and Staff Pay**

To consider the attached report of the Clerk (for Members of the Parish Council only)

**To: All Members of Southbourne Parish Council**

## **SOUTHBOURNE PARISH COUNCIL**

**MINUTES** of the meeting held at St John's Church Centre, Southbourne on 31 May 2016.

**Present:** Mr Brown, Mr C Bulbeck (Chairman), Mrs M Bulbeck, Mr Feltham, Mr Ferguson, Mr Finch\*, Mr Gowlett, Mr Hayes\*, Mr Hicks\* and Mrs Russell

\*Also District Councillors for Southbourne

1 member of the public.

### **Apologies for Absence**

1. Apologies for absence were received from Mr Lane and Mr Withers.

### **Declarations of Interest**

2. None

### **Minutes**

3. Resolved that subject to the amendment of "Chairman" to "Vice Chairman" in minute 2/16 and "28 May" to "27 May" in minute 7/16, the minutes of the meeting held on 10 May 2016 be approved as a correct record and be signed by the Chairman.

### **Consultation on proposed changes to West Sussex Household Waste Recycling Sites**

4. The Council considered the County Council's consultation on the proposed changes to the West Sussex Household Waste Recycling sites and the request from Chidham and Hambrook Parish Council for a combined response to keep the mobile site at Marlpit Lane.
5. Resolved – that Southbourne Parish Council objects to the closure of the mobile site at Marlpit Lane and ask for (i) information about the cost of providing a recycling facility on the site and (ii) information about the County Council's future intentions regarding the site, if the decision is taken to close the facility.

### **Date of Next Meeting**

6. 14 June 2016 at 7.30 p.m.

### **Exclusion of the Press and Public**

7. Resolved - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the

confidential nature of the business to be transacted.

## **Summary of Discussions held in PART II**

### **S106 Agreement – Land North of Alfrey Close**

Members noted that it was not party to the S106 agreement but that there were heads of terms that involved the Parish Council. The Council considered those terms and resolved to accept them.

Chairman

The meeting closed at 8.25 p.m.

**14 June 2016**

**Football**

**2015/16 Season**

AFC Southbourne used the football pitch on the Recreation Ground for its home games in 2015/16. This was their first season and came 7<sup>th</sup> out of the 10 teams in the Sunday League. Public attendance at home matches has been as high as 60 spectators. The Club has been very pleased with the facilities provided by the Parish Council.

**2016/17 Season**

The Clerk met representatives of the Club to discuss the next season including replacing the goal posts as one of the existing pair is broken. The Club would like the goal posts back in place by the last week in July, in time for pre-season friendlies in August. Initial investigation into costs is around £800 and if available by the time of the meeting a formal quote will be advised.

While the hire agreement has worked well, it was agreed that the payment arrangements could be amended so that payments were received in arrears rather than in advance. The Club has paid promptly when invoiced so the Clerk has no concerns if the payments are paid in arrears.

Recommended

1. That the hire agreement be amended to allow payment for all matches in one month to be made in arrears by the 5<sup>th</sup> of the following month.
2. That the Clerk be authorised to obtain replacement set of goal posts.

Robin Davison  
Clerk