

SOUTHBOURNE PARISH COUNCIL

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24 May 2016

Dear Sir / Madam,

You are hereby summoned to an Extraordinary Meeting of the Southbourne Parish Council at the **St John's Church Centre, Southbourne** on **Tuesday 31 May 2016** at **7.30 p.m.**

R A Davison
Clerk

AGENDA

PART I

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes** of the meeting held on 10 May 2016.
- 4. Consultation on proposed changes to West Sussex Household Waste Recycling Sites**

Chidham and Hambrook Parish Council is seeking the Parish Council's support to keep the mobile waste site at Marlpit Lane, Hambrook open.

To consider the Council's response to the County Council and Hambrook Parish Council.

5. Exclusion of the Press and Public

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

PART II – NOT FOR PUBLICATION

6. S106 Agreement – Land North of Alfrey Close

To consider the attached report by the Clerk and RFO regarding the S106 agreement.

7. Date of Next Meeting – 14 June 2016

To: All Members of Southbourne Parish Council

SOUTHBOURNE PARISH COUNCIL

MINUTES of the meeting held at St John's Church Centre, Southbourne on 10 May 2016.

Present: Mr Brown, Mr C Bulbeck (Chairman), Mrs M Bulbeck, Mr Feltham, Mr Ferguson, Mr Gowlett, Mr Hayes*, Mr Hicks* , Mr Lane, Mrs Russell and Mr Withers.

*Also District Councillors for Southbourne

2 members of the public.

Election of Chairman

164. Resolved – that Mr C Bulbeck be elected Chairman for the municipal year.

Mr Bulbeck in the Chair

Election of Vice Chairman

165. Resolved – that Mr R Hayes be elected Chairman for the municipal year.

Apologies for Absence

166. Apologies for absence were received from Mr Finch*.

Declarations of Interest

167. None

Minutes

168. Resolved that the minutes of the meeting held on 12 April 2016 be approved as a correct record and be signed by the Chairman.

169. Referring to minute 174/16 Mr Brown proposed, seconded by Mr Gowlett, proposed that the alternative vote method be used for the co-option of the new Parish Councillor. On being put to a vote it was

170. Resolved – that the proposal be not carried.

Open Forum

171. A member of the public suggested that the election of Chairman and Vice Chairman should be by secret ballot. Mr Brown proposed, seconded by Mr Ferguson, that the election of chairman and vice chairman be by secret ballot in future. On being put to a vote it was

172. Resolved – that the election of chairman and vice chairman be decided by secret ballot in future.

County Councillor's Report

173. County Councillor Ms James reported that dealing with the obstruction to Footpath (FP) 212 had taken a lot of officer time. She had asked the Rights of Way Officer for his definitive view on the options for dealing with the matter. Mr Hayes concurred with Ms James about the time that had been taken up and said he had advised the District Council's Planning Enforcement Officer about the new obstruction on the footpath.

174. Ms James was putting a motion to the County Council for 28 May about affordable housing. As part of the package of devolution proposals for the County she felt that the need affordable housing should be included in the package.

175. Ms James would be meeting the Cabinet Member with responsibility for the West Sussex Fire and Rescue Service about the incident statistics for West Sussex and the Hampshire Fire and Rescue Service's attendance in the County.

District Councillor's Report

176. A copy of the District Council's Members' bulletin would be circulated. Mr Hayes reported that the Westbourne Parish Neighbourhood Plan was at pre-submission stage. The District Council's Planning Enforcement Team had seen a rise in the number of appeals. National Dementia Week was being held from 15-21 May 2016.

Police Report

177. The report was taken as read.

Finance

178. Payments – Resolved that the following receipts be noted and payments for May 2016 be approved:

Receipts

Chichester DC	Precept 2016/17- First payment	£63,550.58
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Payments

Chichester DC		
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Chichester DC	Dog bin repair (Prinsted)	£203.86
Viking	Dog bin repair (Bourne Close)	£203.86
JDS	Dog & Litter bin emptying 1/4/15-31/3/16	£3,100.95
BT	Pavilion and office supplies	£123.41
Staff	Playground repairs	£266.95
	Phone (D Debit)	£158.34
	Aggregate pay & expenses	£2,200.50

Transfer from Savings Account	Total	£6,257.87
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	For current payments	£6,257.87
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179. Quotes – Resolved that:

- (i) The quote from JDS for repairs to the Recreation Ground play area in the sum of £1917.50 be approved
- (ii) The quote from SWALEC in the sum of £215.52 for a 24 month contract from 1 June 2016 for the supply of electricity to the pavilion to be paid by Direct Debit be approved
- (iii) The Insurance quote from Hiscocks for the Parish Council's annual insurance from 1 June 2016 in the sum of £2152.62 be approved.

180. HM Queen's 90th Birthday Celebrations – Chichester District Council Grant – It was noted that Connecting Southbourne was organising a Royal themed fete on 11 June; supporting the Sea Scouts Celebration Tea on 12 June and a Mid-Summer Concert on 2 July as part of the Birthday Celebrations. The Parish Council was able to apply for a £250 grant from the District Council to support such events.

181. Resolved – that the Parish Council apply for the £250 grant from the District Council

Southbourne Development Trust – Charitable Incorporated Organisation

182. The Council considered the Constitution and membership of the proposed Southbourne Development Trust that would be responsible for the management of the Green Ring.

183. Resolved that

- (i) the Constitution of the Southbourne Development Trust be agreed
- (ii) expressions of interest be invited to be Trustees for consideration by the Council at its meeting on 14 June 2016
- (iii) That the Clerk in consultation with the Chairman, Vice Chairman and Mr Ferguson publish a notice inviting expressions of interest from the public.

Infrastructure Development Plan

184. Members noted the Infrastructure Development for Southbourne that had been drawn up by the District Council. Referring to project IBP307, Mr Ferguson commented that it should be listed as Priority 2, essential.

185. Mr Ferguson had spoken to Chichester District Council about what proportion of the Solent Mitigation programme money was coming to the District Council and in particular to Southbourne. It transpired that all the money was going to Portsmouth City Council. It was agreed that the Clerk should write to the District Council seeking clarification as to why all the Mitigation money was going to Portsmouth.

186. Resolved – that Mr Ferguson, Mr Hayes and Mr Hicks consider the Infrastructure Development Plan and report any proposed changes to the Parish Council at its meeting on 14 June 2016 for approval.

Bourne Community College – All Weather Pitch

187. Bourne Community Trust was seeking the Council's support for an all-weather pitch to be built on the Bourne Community College land at an

estimated cost of £516,000 including fencing and lighting. Funding would principally be through Sport England although the Trust had asked the Parish Council to consider making a contribution to the project.

188. Resolved – that the project be supported in principle and that a contribution for it be considered at a future meeting.

Environment Steering Group

189. The next meeting was on 12 May 2016.

Items for Future Meetings

190. The following items were agreed – New Homes Bonus (June) and the proposal from Crayfern Homes for a public art installation (July)

Date of Next Meeting

191. 10 May 2016 at 7.30 p.m.

Chairman

The meeting closed at 9.05 p.m.

31 May 2016

Consultation on proposed changes to West Sussex Household Waste Recycling Sites

West Sussex County Council continues to have to find ways to save money and reduce costs due to significant reductions in central government funding and is therefore in this year's budget it decided to review the Household Waste Recycling Sites (HWRSs) with the aim of making significant savings of around £2m per year from the Waste Services budget.

The review has shown that current provision is very well run and highly regarded by residents, but the County Council believe that efficiencies can be made that would provide significant savings and still provide an effective service to residents.

The view it took at a preliminary stage was to avoid closing any Household Waste Recycling Sites, but limiting hours of operation, whilst removing the mobile services now carried out in only Chichester District Council area, including the one at Marlpit Lane in Hambrook. The Chairman of Chidham and Hambrook Parish Council is seeking the support of neighbouring parish councils against the closure of the Hambrook site.

Full details of the consultation can be found at:

<https://haveyoursay.westsussex.gov.uk/wastemanagement-services/hwrs>

The Council's instructions are sought.

Robin Davison
Clerk