

SOUTHBOURNE PARISH COUNCIL

Robin Davison
Clerk to the Council
e-mail:clerk@southbourneparishcouncil.com

The Village Hall
First Avenue
Southbourne
Emsworth
PO10 8HN
Telephone (01243) 373667

5 May 2016

Dear Sir / Madam,

You are hereby summoned to the Annual Meeting of the Southbourne Parish Council at the **St John's Church Centre, Southbourne** on **Tuesday 10 May 2016** at **7.30 p.m.**

R A Davison
Clerk

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Apologies for Absence**
4. **Declarations of Interest**
5. **Minutes** of the meeting held on 12 April 2016.
6. **Open Forum**
7. **County Councillor Report**
8. **District Councillor Report** (Mr Hayes)
9. **Police Report**
10. **Committee and Outside Body Appointments**

Attached are tables of the Committees and "Outside Bodies" setting out the number of appointments to be made to each and the current membership. Members are asked to agree the appointments for each committee and outside body.

11. **Finance**
 - a. Receipts and Payments –To note the receipts and to approve payments for May 2016.
 - b. Quotes
 - i. To approve the quote for repairs to the Recreation Ground play area from JDS in the sum of £1917.50.
 - ii. To approve the quote from SWALEC in the sum of £215.52 for a 24 month contract from 1 June 2016 for the supply of electricity to the Pavilion (payments to be made by Direct Debit).

- iii. To consider the quotes for the Parish Council's Insurance renewal from 1 June 2016

c. Queen's 90th Birthday Celebrations – Chichester District Council Grant

Connecting Southbourne is organising a Royal themed fete on 11 June; supporting the Sea Scouts Celebration Tea on 12 June and a Mid-Summer Concert on 2 July as part of the Birthday Celebrations. The Parish Council is able to apply for a £250 grant from the District Council to support such events.

Recommended – That the Parish Council apply for the £250 grant from the District Council.

12. **Southbourne Development Trust – Charitable Incorporated Organisation**

Attached is the proposed Charitable Incorporated Organisation (CIO) for the Southbourne Development Trust. The Council is asked to agree to the establishment of the CIO that will manage the Green Ring and to agree the founding members of that Trust and the Parish Council representatives.

Recommended

- (i) That the Constitution of the Southbourne Development Trust CIO be agreed:
- (ii) That Mr Ferguson, Mr Auric, Mrs Heelan and Mr Brown be appointed as the founding members
- (iii) That the Parish Council appoint up to four members to the CIO (including Mr Ferguson and Mr Brown).

13. **Infrastructure Development Plan**

Members are asked to consider whether there are any additional projects that should be included on the District Council's Infrastructure Development Plan (IDP) for Southbourne. A copy of the Plan has been circulated separately to members.

14. **Bourne Community College – All Weather Pitch**

Following the Council's agreement to support this project in principle, to consider making a financial contribution to it (minutes 329-330/16 refer).

15. **Environment Steering Group**

16. **Items for Future Meetings**

17. **Date of Next Meeting** – 14 June 2016

To: All Members of Southbourne Parish Council