

SOUTHBOURNE PARISH COUNCIL

MINUTES of the meeting held at St John's Church Centre, Southbourne on 14 February 2017.

Present: Mr C Bulbeck (Chairman), Mr Brown*, Mrs M Bulbeck, Mr Feltham, Mr Ferguson, Mr Hayes* Mr Hicks*, Mr Jennings and Mr Withers.

*Also District Councillors for Southbourne.

1 member of the public.

Part I

Apologies for Absence

224. Apologies for absence were received from Mr Gowlett, Mr Lane, Mr Rolfe and Mrs Russell.

Declarations of Interest

225. None

Minutes

226. Resolved that with the deletion of Mrs Bulbeck in the list of Members present and addition to the apologies for absence, the minutes of the meeting held on 11 January 2017 be approved as a correct record and that they be signed by the Chairman.

Open Forum

227. No matters were raised.

County Councillor's Report

228. Apologies were received from C Cllr Ms James and her report received and taken as read.

229. Members agreed that it was not possible for the Parish Council to provide financial support towards the re-opening of the Hambrook Household Waste and Recycling Service. However the Council did support in principle the idea of re-opening the site and ask the County Council to keep under review how best this might be achieved. The Clerk would write to C Cllr Ms James on that basis.

District Councillor's Report

230. Mr Brown reported that the District Council's parish bulletin had not been produced as its format was being revised to better meet the needs of parish councils.

231. Mr Brown reported on a number of issues including amongst other things:
- The District Council's Chief Executive had written to the Secretary of State for Transport requesting that the A27 consultation be re-run
 - Tim Peake's visit to the exhibition in the Novium about his time on the International Space Station
 - A consultation on a 'Chichester Vision' was underway and would end on 19 March 2017.
 - 33 new payment machines in the Council's car parks were being introduced. The public would now also be able to pay by mobile phone.
 - Fly tipping had increased by 74 percent. There had recently been a successful prosecution for fly tipping and several other prosecutions were pending.
 - The District Council's Council Tax was increasing by £5 for a Band D equivalent dwelling.

Environment Steering Group

232. Great British Spring Clean 3-5 March 2017 - The Steering Group was proposing to hold a litter pick in the parish over 3-5 March 2017 in support of the Great British Spring Clean being held that weekend. Chichester District Council's Wildlife officer had assisted with the risk assessment for this event. Mr Brown proposed and Mrs Bulbeck seconded that the event be supported.

233. Resolved – that the litter pick over 3-5 March 2017 be supported and that it be covered by the Council's Volunteering Policy.

234. Review – The Clerk advised that the constitution and terms of reference for the Environment Steering Group (ESG) needed to be reviewed as there had been comments made about its remit and whether its work was supported by the Parish Council. He suggested that the ESG could have two possible roles, firstly commenting or advising on strategic environmental issues before the Parish Council or its Neighbourhood Plan Steering Group notwithstanding that formal professional advice might be needed from time to time. Second, he suggested that the ESG had a role in promoting local environmental projects and events.

235. Mr Brown suggested that the ESG's role was to promote short-term environmental projects and building capacity in the community to enable new groups to develop. He felt the ESG had been held back as it did not have office holders to assist in this work.

236. It was agreed that the Clerk together with Mr Brown and Mr Hayes would draw up a revised constitution and terms of reference for consideration at the next meeting.

Engaging in Early Discussions on Development Projects

237. The Council received the report of the Clerk and policy for Engaging in Early Discussions on Development Projects. The policy in principle was

supported. It was agreed that the Clerk would discuss some minor amendments to the policy with Mr Fergusson and bring the policy back to the next meeting.

All Parishes Meeting – 5 April 2017

238. The next All Parishes Meeting would be on 5 April 2017. Members were asked who would like to represent the Parish Council at this meeting.

239. Resolved – that Mr Hayes represent the Parish Council at the All Parishes Meeting on 5 April 2017.

Chichester – Emsworth Cycle Route (Chemroute)

240. Members noted that Chidham and Hambrook Parish Council had asked neighbouring local councils whether they wished to attend a meeting to try and progress the Chichester – Emsworth Cycle Route.

241. Resolved - that the Clerk advise Chidham and Hambrook Parish Council that Mr Brown represent Southbourne Parish Council at meetings to discuss the Chemroute.

Street Naming

242. The Council considered the proposal to name the new development at Dunkirk, 'Dunkirk Rise'.

243. Resolved – that the Parish Council objects to 'Dunkirk Rise' as the name of the new development.

Finance

244. Receipts and Payments – The Council noted the receipts and approved the payments as follows:

Payments made		
HMRC	Tax & NI	£2,099.93
Payments		
SSE Lighting	Street Light repair Inv 636662	£62.66
Elite Playground Inspections	Quarterly Inspection	£56.70
Adviser Business Solutions	Quarterly Payroll & Auto enrolment (Nov-Dec)	£129.60
Adviser Business Solutions	Initial Auto enrolment fee	£180.00
BT	Phone bill	£146.65
Graham Attrill Ltd	Final payment Op Watershed Phase II Lumley Rd	£16,983.00
Staff	Aggregate pay and expenses	£2,299.32
	Total	£19,857.93
Transfer from Savings Account	For current payments	£19,857.93

245. Operation Watershed – The Council was pleased to note the successful completion of the Phase II Operation Watershed project at Rose Cottages and considered supporting an Operation Watershed project for repairs to the Hermitage Stream banks close to the A259.

246. Resolved - That

1. the Parish Council support the project to repair the banks of the Hermitage Stream by holding any Operation Watershed funding awarded for the project.
2. subject to the Council holding Operation Watershed funding for this project, the Clerk be authorised to make all necessary payments relating to it on receipt of invoices from the appointed contractor.

247. Quote – the Council noted that a quote had been obtained from MJA Electrical for the repairs to the external lights at the pavilion.

248. Resolved – the quote for the external lights at the pavilion be accepted provided it did not exceed £250 plus VAT.

Date for Annual Parish Meeting

249. Members agreed that local organisations should be invited to give a short report on their activities in the parish at the Annual Parish Meeting.

250. Resolved – that the Annual Parish Meeting be held on Tuesday 23 May 2017.

Southbourne Fete

251. The Council considered a request from Southbourne Lions for a fete on the Recreation Ground in 2017. Members were concerned that the fete should not include any car boot sales as this had caused problems on the Recreation Ground in the past.

252. Resolved – That Southbourne Lions be invited to discuss their proposals with the Chairman, Mrs Bulbeck and the Clerk and to agree the basis on which a fete would be held.

Youth Bus

253. The Clerk advised that following the request at the last meeting for information about how the Council's £2000 donation from about four years ago had been used by the Parochial Church Council, the Church Treasurer was looking into the matter. The Clerk would circulate the response to Members when received.

Friends of Maybush Copse

254. In the absence of Mr Gowlett, the item was deferred to the next meeting.

Items for Future Meetings

255. Infrastructure Business Plan projects (Mr Ferguson)
Community Asset Register
New Homes Bonus 2016/17 and 2017/18

Date of Next Meeting

256. 14 March 2017 at 7.30 p.m.

Chairman

The meeting closed at 9.05p.m.